

Instructions – Occupational Driver’s License

Upon receipt of a Court’s Order Granting an Occupational Driver’s License, the following instructions are provided to comply with §521.249 of the Transportation Code. The requirements of the Texas Department of Public Safety may change without notice to this Court. Please call them directly at (512) 335-8131, if you have questions.

1. Obtain a certified copy of the Order Granting Occupational Driver’s License from the County Clerk. The first certified copy of the order is included in the filing fee. Any additional certified copies are \$5.00 each.
2. Send a copy of the certified copy of your Order with a \$10.00 check or money order along with a \$125.00 reinstatement fee, any outstanding licenses (or an affidavit saying the license is lost), your SR-22 and Form SR-37 (copy attached) to:

Safety Responsibility Bureau
Occupational License Section
Texas Department of Public Safety
Box 15999
Austin, Texas 78761-5999

3. The certified copy of your Order will be your license for the next 30 days.
4. Within the next 30 days, Texas Department of Public Safety will send you a brown card. That is your occupational driver’s license. Carry your certified Order and the brown card with you at all times. Show them to a peace officer, if you are stopped.
5. If you violate any of the provisions in the Order Granting Occupational Driver’s License, it is a Class B misdemeanor, punishable by six (6) months in the county jail, a fine of \$500 or both.