

**REQUEST FOR SUBPOENA  
AND DUCES TECUM**

***The fee for the issuance of subpoena is \$8.00 payable to the District Clerk; personal checks are not accepted as payment. The Constable and Sheriff charge a fee of \$60.00 for service and this must be a separate payment made payable to Denton County. Please do not leave cash for the witness fee.***

*Cause no.* \_\_\_\_\_ *Court no.* \_\_\_\_\_

*Style of Case* \_\_\_\_\_

\_\_\_\_\_

*Name of Witness to appear and complete address for service* \_\_\_\_\_

\_\_\_\_\_

*What is the date and time to appear?* \_\_\_\_\_

*Where is witness to appear:* \_\_\_\_\_

\_\_\_\_\_

*To testify on behalf of : (circle one) Petitioner Plaintiff Respondent Defendant  
Intervenor*

*Witness is to bring and produce in said court, the following:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Requested by:* \_\_\_\_\_ *Attorney for:* \_\_\_\_\_

*Address:* \_\_\_\_\_

*Telephone no.* \_\_\_\_\_