

I, Cynthia Mitchell, County Clerk of Denton County, Texas, do hereby certify that the following Commissioners Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting on December 4, 2007.

ATTEST:

Cynthia Mitchell, County Clerk  
and Ex-Officio Clerk of the  
Commissioners Court of  
Denton County, Texas

By:

*Kathleen Branford*



Deputy County Clerk

Be it remembered, Commissioners Court of Denton County, Texas was called to order on the 4<sup>th</sup> day of December, 2007, at 9:00 a.m. in Commissioners Courtroom, 2<sup>nd</sup> Floor, Courthouse on the Square, Denton, Texas by Judge Mary Horn. Commissioners Cynthia White, Ron Marchant, Bobbie J. Mitchell and Andy Eads were present, along with County Clerk Cynthia Mitchell's representative, Deputy Clerk, Kathleen Bransford.

Court opened with an Invocation by Dr. Bing Burton, Director of the Health Department, followed by the Pledges of Allegiance to the American and Texas Flags led by John Polster, President of Innovative Transportation Solutions.

**ITEM 1 PUBLIC INPUT FOR ITEMS NOT LISTED ON THE AGENDA**

Richard Wilkinson encouraged court members to study and create a ground water conservation district.

**ITEM 3 RESOLUTIONS/AWARDS/REPORTS/PRESENTATIONS**

3.A) Recognition of the Denton County Purchasing Department for receiving the 12th Annual Achievement of Excellence in Procurement Award from the National Purchasing Institute.

Award presented to Beth Fleming, Director of Purchasing.

3.B) Recognition of Scott Arledge, Assistant Purchasing Director, for achieving the Certified Public Purchasing Officer (CPPO) designation.

Award presented to Scott Arledge.

**ITEM 4 PUBLIC HEARINGS**

4.A) PUBLIC HEARING to approve the abandonment of a portion of Kelso Road in an unincorporated area of Denton County Commissioner Precinct #1, and any appropriate action. DA/Civil

Move to Open Public Hearing by **Comm. White**, seconded by **Comm. Mitchell**.  
**Motion Carried 5-0-0**

**Comm. White** briefed the court on this abandonment.

Move to Close Public Hearing by **Comm. White**, seconded by **Comm. Mitchell**.  
**Motion Carried 5-0-0**

**Item will be reposted for action.**

**ITEM 2 CONSENT AGENDA (Item 2B pulled –No Intra-Departmental Transfers - Budget)**

**HUMAN RESOURCES**

2.A) Approval of Order Making Appointments. (Appointments have been posted and advertised. Interviews were conducted as set forth in the Denton County policies adopted by the Commissioners Court, except as otherwise stated in the appointment orders. These appointments are within the budgetary constraints.) **District Clerk:** Sara Anne Scott; **County Jail:** Jim Bush; **Communications:** Jennifer Cook, Matthew Strauss and Sarah Tharp-Hernandez; **Juvenile Probation Services:** Lisa Austin.

**PURCHASING**

2.C) Approval of award of bid for Paper Towels, Bid #10-07-1864, to Corporate Express; and any appropriate action. Purchasing

2.D) Approval of rejection of bid for Tactical Surveillance Robot, Bid #11-07-1865, and any appropriate action.

2.E) Approval of specifications and authority to advertise for Tactical Surveillance Robot, Bid #11-07-1869.

2.F) Approval of specifications and authority to advertise for RFP #11-07-1868 for Design and Purchase of Mobile Ballot Storage Cabinets; appoint Don Alexander, Director of Elections Administration and Beth Fleming, Director of Purchasing as the Evaluation Committee; and any appropriate action.

Move to approve Consent Agenda with the exception of Item 2.B by **Comm. Marchant**, seconded by **Comm. Eads**.

**Motion Carried 5-0-0**

**Court Order 07-0754**

**ITEM 13 OTHER DEPARTMENTS**

13.C) Approval to authorize HDR Inc., Architects on the new Denton County Administrative Complex, to proceed with the Rezoning and Subdivision Plat Application and approval for HDR Inc., to bill these fees as reimbursable under the existing contract terms. Public Facilities

Move to approve by **Judge Horn**, seconded by **Comm. Eads**.

**Motion Carried 5-0-0**

**Court Order 07-0755**

**ITEM 5 AUDITOR**

5.A) Approval of Bill Report/Payroll and Accept Financial Report for October, 2007.

(Payments from CSCD, Community Corrections, TAIP, Sheriff's Training, Sheriff's Forfeiture, VIT Interest, DA Check Fee, and DA Forfeiture Funds are presented for recording purposes only.)

DELETIONS—

WIC	\$	72.00 to Medical Waste of North Texas, not paid against PO;
GENERAL	\$	328.55 to Vicki McKee, Voided per Dept. Request;
GENERAL	\$	495.00 to LBJ School of Public Affairs, voided per Dept. request.

ADDITIONS—

GENERAL	\$	24.00 to Texas Roadhouse, Employee Lunch;
GENERAL	\$	50.00 to Bryan Wilkinson, Meal Advance - SO;
GENERAL	\$	50.00 to Kevin Clark, Meal Advance – SO;
R&B	\$	105.00 to Tx. Comm.Envirion. Quality, License – R. Musgrove;
GENERAL	\$	408.53 to Kimberly Hunt, Lodging – Austin Conf.

Move to approve amended Bill Report and accept the October Financial Monthly Report by **Comm. Marchant**, seconded by **Comm. Eads**.

**Motion Carried 5-0-0**

**Court Order 07-0756**

5.B) Acceptance of the County's 2007 State Criminal Alien Assistance Program (SCAAP) grant award of \$239,353.

Move to approve by **Comm. Mitchell**, seconded by **Comm. Marchant**.

**Motion Carried 5-0-0**

**Court Order 07-0757**

**ITEM 6 PURCHASING**

6.A) Approval of award of Portable Communication Tower, RFP #10-07-1863 to International Telecommunication Supply Company, Inc, and any appropriate action. (CONFIDENTIAL UNTIL AFTER AWARD, LGC 262.030)

Move to approve by **Comm. Marchant**, seconded by **Comm. Mitchell**.

**Motion Carried 5-0-0**

**Court Order 07-0758**

6.B) Approval of award of ATM Services, RFP #11-06-1802, to PointBank, and any appropriate action. (CONFIDENTIAL UNTIL AFTER AWARD, LGC 262.030)

Move to approve by **Judge Horn**, seconded by **Comm. Mitchell**.  
**Motion Carried 4-0-0 (Comm. Eads stepped out)**  
**Court Order 07-0759**

**ITEM 7 BUDGET**

7.A) Approval of Budget Amendment Request #100350 for Consulting Fees including the transfer of funds from Non-Departmental Unappropriated Regular Contingency in the amount of \$3,500; and any appropriate action.

Move to approve by **Comm. Mitchell**, seconded by **Comm. Marchant**.  
**Motion Carried 5-0-0**  
**Court Order 07-0760**

7.B) Approval of Budget Amendment Request #100360 for Operating Supplies including the transfer of funds from Vehicle Inventory Tax Interest Unappropriated Contingency in the amount of \$3,142; and any appropriate action. Budget

Move to approve by **Judge Horn**, seconded by **Comm. Eads**.  
**Motion Carried 5-0-0**  
**Court Order 07-0761**

**ITEM 8 HUMAN RESOURCES**

8.A) A) Approval of the attached policy revisions to Personnel Policy #2.11-Vehicle Use and any appropriate action. Human Resources.

Action Postponed.

**ITEM 13 OTHER DEPARTMENTS**

13.A) Approval of a resolution casting Denton County's 504 votes for the Denton Central Appraisal District (DCAD) Board of Directors, and any appropriate action. County Judge.

Move to approve casting 504 votes for Steve Mossman, Tax Assessor-Collector by **Judge Horn**, seconded by **Comm. Marchant**  
**Motions Rescinded**

13.B) Approve the re-appointment of Bobbie J. Mitchell to the Conference of Urban Counties Committee, as a representative of and for Denton County, and any other appropriate action, Commissioner Precinct #3.

Move to approve by **Judge Horn**, seconded by **Comm. Eads**.  
**Motion Carried 5-0-0**  
**Court Order 07-0762**

**ITEM 14 LEGAL**

14.A) Approval of the Chapter 381 Economic Development Program Agreement between Denton County, Texas, and LNR Lakeside Business Park Limited Partnership-, on property located in the Town of Flower Mound, Denton County, Texas, Precinct 3, to be developed and improved as set forth in the Agreement, and any appropriate action.

Move to approve by **Comm. Mitchell**, seconded by **Comm. White**.  
**Motion Carried 4-1-0**  
**Court Order 07-0763**

14.B) Approval of Interlocal Cooperation Agreement for Post Adjudication Facility Services between Denton and Henderson Counties, and any appropriate action.

Move to approve by **Judge Horn**, seconded by **Comm. Eads**.  
**Motion Carried 5-0-0**  
**Court Order 07-0764**

14.C) Approval of the Ambulance Service Agreement between Denton County, Texas and the Town of Trophy Club Fire Department, and any appropriate action.

Move to approve by **Comm. Mitchell**, seconded by **Comm. White**.  
**Motion Carried 5-0-0**  
**Court Order 07-0765**

14.D) Approval of the Fire Protection Service Agreements between Denton County, Texas and (1) the Town of Double Oak Volunteer Fire Department and (2) the Town of Trophy club Fire Department, and any appropriate action.

Move to approve by **Judge Horn**, seconded by **Comm. Eads**.  
**Motion Carried 5-0-0**  
**Court Order 07-0766**

14.E) Approval of the Interlocal Cooperation Agreements for Pre and Post Adjudication Facility Services between Denton and Cooke Counties, and any appropriate action.

Move to approve by **Comm. White**, seconded by **Comm. Mitchell**.  
**Motion Carried 5-0-0**  
**Court Order 07-0767**

**ITEM 17 FUTURE MEETINGS**

17.A) Approval of canceling December 25, 2007 and January 1, 2008 Commissioners Court Meetings and calling a special Commissioners Court Meeting on Friday January 4, 2008, to pay bills and approve personnel appointments, and any appropriate action. Aide-to-the-Court

Move to approve with the addition of any pressing business that needs to come before court on January 1 by **Comm. Mitchell**, seconded by **Comm. Eads**.  
**Motion Carried 5-0-0**  
**Court Order 07-0768**

**ITEM 20 ADJOURNMENT 9:56 AM**

This set of minutes for December 4, 2007, prepared by Deputy Clerk Kathleen Bransford and reviewed by County Clerk, Cynthia Mitchell.